

<b>PHA 5-Year and Annual Plan</b>	<b>U.S. Department of Housing and Urban Development Office of Public and Indian Housing</b>	<b>OMB No. 2577-0226 Expires 4/30/2011</b>
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<b>1.0</b>	<b>PHA Information</b> PHA Name: <u>Housing Authority of Duval County</u> PHA Code: <u>TX376</u> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>01/2010</u>					
<b>2.0</b>	<b>Inventory</b> (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>52</u> Number of HCV units: <u>117</u>					
<b>3.0</b>	<b>Submission Type</b> <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only					
<b>4.0</b>	<b>PHA Consortia</b> <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.) <i>N/A</i>					
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program	
					PH	HCV
	PHA 1:					
	PHA 2:					
	PHA 3:					
<b>5.0</b>	<b>5-Year Plan.</b> Complete items 5.1 and 5.2 only at 5-Year Plan update.					
<b>5.1</b>	<b>Mission.</b> State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:  The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.					
<b>5.2</b>	<b>Goals and Objectives.</b> Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.  <b>PHA GOAL #1: EXPAND THE SUPPLY OF ASSISTED HOUSING</b>  The PHA established the following objectives to strive in meeting goal #1: <ul style="list-style-type: none"> <li>▪ Reduce public housing vacancies</li> </ul>					

## **5.2 PHA GOAL #2: IMPROVE THE QUALITY OF ASSISTED HOUSING**

The PHA established the following objectives to strive in meeting goal #2:

- Improve public housing management:
- Improve voucher management:

## **PHA GOAL #3: INCREASE ASSISTED HOUSING CHOICES**

The PHA established the following objectives to strive in meeting goal #3:

- Conduct outreach efforts for potential voucher landlords

## **PHA GOAL #4: PROVIDE AN IMPROVED LIVING ENVIRONMENT**

The PHA established the following objectives to strive in meeting goal #4:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments

## **PHA GOAL #5: PROMOTE SELF-SUFFICIENCY AND ASSET DEVELOPMENT OF ASSISTED HOUSEHOLDS – *N/A***

## **PHA GOAL #6: ENSURE EQUAL OPPORTUNITY AND AFFIRMATIVELY FURTHER FAIR HOUSING**

The PHA established the following objectives to strive in meeting goal #6:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status and disability:
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing regardless of race, color, religion, national origin, sex, familial status and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required

## 6.0 PHA Plan Update

(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:

The following PHA Plan elements marked 'X' have been revised since the last Annual Plan submission by the Housing Authority of Duval County.

N/C denotes NO CHANGE and N/A denotes NOT APPLICABLE

<u>X</u>	903.7(1) Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures
<u>X</u>	903.7(2) Financial Resources
<u>N/C</u>	903.7(3) Rent Determination
<u>X</u>	903.7(4) Operation and Management
<u>X</u>	903.7(5) Grievance Procedures
<u>X</u>	903.7(6) Designated Housing for Elderly and Disabled Families
<u>X</u>	903.7(7) Community Service and Self-Sufficiency
<u>X</u>	903.7(8) Safety and Crime Prevention
<u>X</u>	903.7(9) Pets
<u>X</u>	903.7(10) Civil Rights Certification
<u>X</u>	903.7(11) Fiscal Year Audit
<u>N/A</u>	903.7(12) Asset Management
<u>N/C</u>	903.7(13) Violence Against Women Act (VAWA)

(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.

The following are the specific locations where the public may obtain copies of the 2009 Annual Plan:

- Administrative Office – Farm Road 1329, San Diego, TX

## 6.0 PHA Plan Elements

### 903.7(1) Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures

#### A. Public Housing

Public Housing policies that govern resident or tenant eligibility, selection and admission (including preferences), unit assignment, procedures to maintaining waiting list for admission to public housing and site-based waiting lists (if applicable).

#### (1) Eligibility ***NO CHANGE***

The Housing Authority of Duval County verifies eligibility for admission to public housing within thirty (30) days.

The PHA uses the following non-income screening factors to establish eligibility for admission to public housing:

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Sex-Offender
- The PHA will attempt to ascertain whether domestic violence was a factor in the poor rental and tenancy history and exercise discretion in determining suitability for tenancy, taking into consideration the circumstances that may have contributed to the negative reporting.

The Housing Authority requests criminal records from the following enforcement agencies for screening purposes:

- State law enforcement agencies
- Access to FBI criminal records – The PHA utilized the FBI records only when the applicant disputes verification records received from the State.

#### (2) Selection and Assignment ***NO CHANGE***

Selection for admission to public housing shall be made from the PHA's current waiting list in accordance with date and time of application and applicable preference(s) as follows.



(3) Preferences

The PHA does not plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of the median area income.

It is the policy of the PHA that transfers will take precedence over new admissions in the following circumstances:

- Emergencies
- Over-housed
- Under-housed
- Medical justification
- Administrative reasons determined by the PHA
- Domestic Violence

The PHA has established preferences for admission to public housing other than date and time of application. The PHA plans to employ the following admission preferences for admission to public housing:

## Priority

<u>8</u>	- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
<u>6</u>	- Victims of domestic violence
<u>7</u>	- High rent burden (rent is >50 percent of income)
<u>2</u>	- Working families and those unable to work because of age or disability
<u>4</u>	- Veterans and veterans' families
<u>5</u>	- Residents who live and/or work in the jurisdiction
<u>3</u>	- Elderly

Among applicants on the waiting list with equal preference status applicants are selected by date and time of application.

In relationship of preferences to income targeting requirements, the pool of applicant families ensures that the PHA will meet income targeting requirements.

(4) Unit Assignment ***NO CHANGE***

Applicants are ordinarily given one (1) vacant unit choice before they fall to the bottom of, or are removed from the waiting list. This policy is consistent across all waiting list types.

(5) Maintaining Waiting List ***NO CHANGE***

The Housing Authority of Duval County maintains a community-wide waiting list. Interested persons may apply for admission to public housing at the main administrative office located at Farm Road 1329, San Diego, TX or the Freer, TX office.

Applicants and residents may use the following reference materials to obtain information about the rules of occupancy of public housing.

- The PHA-resident lease
- The PHA's Admissions and Continued Occupancy Policy
- PHA briefing seminars or written materials

Residents must notify the PHA of changes in family composition:

- At any time family composition changes

(6) Deconcentration and Income Mixing ***N/A*** – PHA has fewer than 100 units

The Housing Authority of Duval County does not plan to operate any site-based waiting lists.

B. Section 8

Section 8 HCV policies that govern participant eligibility and selection for assistance (including preferences), and procedure for maintaining waiting list.

(1) Eligibility ***NO CHANGE***

The PHA conducts screening to the extent of:

- Criminal or Drug-related activity only to the extent required by law or regulation
- Criminal or Drug-related activity, more extensively than required by law or regulation
- More general screening than criminal and drug-related activity (list factors below)
  - Domestic Violence – Attempt to ascertain whether domestic violence was a factor in the poor rental and tenancy history or criminal activity and exercise discretion in determining suitability for tenancy about the circumstances that may have contributed to the negative reporting.
- Sex-Offender Registry Check

The Housing Authority requests criminal records from the following enforcement agencies for screening purposes:

- State law enforcement agencies
- Access to FBI criminal records – The PHA utilized FBI records only when the applicant disputes verification records received from the State.

The PHA shares the following information with prospective landlords:

- Name and address of current and former landlord(s)
- Last known address of former resident

(2) Waiting List Organization ***NO CHANGE***

The Housing Authority of Duval County's waiting list for the section 8 tenant-based assistance is not merged with any other program waiting list.

Participants may apply for admission to section 8 tenant-based assistance at:

- PHA main administrative office

(3) Search Time ***NO CHANGE***

The PHA does give extensions on standard 60-day period to search for a unit. (if yes, state circumstances)

- Across the board to total of 120 days.

(4) Preferences

The PHA does not plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of the median area income.

The PHA has established preferences for admission to section 8 tenant-based assistance other than date and time of application. The PHA plans to employ the following admission preferences for admission to section 8 tenant-based assistance:

Priority

<u>8</u>	- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
<u>7</u>	- Victims of domestic violence
<u>5</u>	- High rent burden (rent is >50 percent of income)
<u>2</u>	- Working families and those unable to work because of age or disability
<u>4</u>	- Veterans and veterans' families

6.0

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|----------|--|
| <u>6</u> | - Residents who live and/or work in the jurisdiction                             |
| <u>9</u> | - Those enrolled currently in educational, training, or upward mobility programs |
| <u>3</u> | - Elderly  |

Among applicants on the waiting list with equal preference status applicants are selected by date and time of application.

In relationship of preferences to income targeting requirements, the pool of applicant families ensures that the PHA will meet income targeting requirements.

(5) Special Purpose Section 8 Assistance Programs ***NO CHANGE***

The policies governing eligibility, selection and admissions to any special-purpose section 8 program administered by the PHA are contained in the following documents or other reference materials:

- The Section 8 Administrative Plan
- Briefing sessions and written materials

The PHA announces the availability of any special-purpose section 8 program to the public through:

- Published notices

6.0 903.7(2) Financial Resources

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2009 grants)</b>		
a) Public Housing Operating Fund	106,277.00	
b) Public Housing Capital Fund	76,284.00	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	372,160.00	
f) Resident Opportunity and Self- Sufficiency Grants		
g) Community Development Block Grant		
h) HOME		
Other Federal Grants (list below)		
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
2007 Capital Funds Program	2,000.00	<i>Public housing capital improvements</i>
2008 Capital Funds Program	27,410.00	<i>Public housing capital improvements</i>
2009 Capital Funds Program	76,284.00	<i>Public housing capital improvements</i>
2009 ARRA Capital Funds Program	104,604.00	<i>Public housing capital improvements</i>
<b>3. Public Housing Dwelling Rental Income</b>	104,700.00	<i>Public housing operations</i>
<b>4. Other income (list below)</b>	5,856.00	<i>Public housing operations</i>
- Other income: Legal fees, maintenance charges to tenants, late fees, NSF check charges, etc.		
<b>5. Non-federal sources (list below)</b>		
<b>Total resources</b>	<b>875,575.00</b>	

## 6.0 903.7 (3) Rent Determination Policies

### A. Public Housing

#### (1) Income Based Rent Policies ***NO CHANGE***

##### a. Use of discretionary policies

The PHA will employ discretionary rent-setting policies for income based rent in public housing.

##### b. Minimum Rent

The PHA's minimum rent is \$50.00.

The PHA has adopted the following discretionary minimum rent hardship exemption policies.

1. The minimum rent requirement may be waived due to certain financial hardships. The request for minimum rent hardship must be made in writing to the PHA prior to the rent becoming delinquent. The PHA will verify whether the hardship claimed is temporary or long term. Payment of the minimum is suspended immediately for ninety (90) days when a hardship is requested on one of the following conditions:
  - a. The family has lost eligibility or is awaiting an eligibility determination to receive federal, state or local assistance, including a family having a non-citizen household member lawfully admitted for permanent residence and who would be entitled to public benefits but for Title IV of the Personal Responsibility and Work Opportunity Act of 1996;
  - b. The family income has decreased due to changed circumstances such as separation, divorce, and abandonment;
  - c. One or more family members have lost employment;
  - d. The family would be evicted as a result of imposing the minimum rent requirement;
  - e. There has been a death in the family; or
  - f. There are other hardship situations determined by the PHA on a case-by-case basis, i.e. alimony, child support, etc.

Financial hardship exemption only applies to payment of minimum rent - not to rent based on the statutory formula for determining the Total Tenant Payment (TTP) or Flat Rent in the public housing program.

2. If tenant initiates a request for a hardship exemption that the PHA determines is temporary in nature:
  - a. If the hardship is determined to be temporary, rent may be suspended, during the ninety (90) day period beginning on the day the request is made. At the end of the ninety (90) day period, the minimum rent is reinstated retroactively to the date of suspension and the HAP is again adjusted.
  - b. In the case of a temporary hardship, the PHA will allow the family a maximum of six (6) months to make payment of any delinquent minimum rent payments accrued during the suspension period. However, the family must execute a Repayment Agreement.
  - c. The family may not be evicted for non-payment of rent during this ninety (90)-day period.
  - d. If the hardship is subsequently determined to be long-term, the PHA will retroactively exempt residents from the minimum rent requirement for the ninety (90)-day period.
3. If the circumstances supporting the request for a minimum rent hardship exemption are long term, tenant's rent will be based on the statutory income-based rent calculation formula during the minimum rent exemption period.
4. Hardship determinations are subject to the PHA's Informal Hearing Process and families are exempt from any escrow deposit that may be required under regulations governing the hearing process for other determinations.

c. Rents set at less than 30% than adjusted income

The PHA does not plan to charge rents at a fixed amount or percentage less than 30% of adjusted income.

d. Discretionary deductions and/or exclusion policies

The PHA plans to employ the following discretionary (optional) deductions and/or exclusions policies:

- The PHA will apply HUD required earned income disallowance

e. Ceiling Rents

The PHA does not have ceiling rents.

## f. Rent Re-determinations

Between annual income reexaminations, the tenant is required to report changes in income or family composition to the PHA such that the changes result in an adjustment to rent as follows:

- Any time the family experiences an income increase

## g. Individual Savings accounts (ISAs)

The PHA does not plan to implement individual savings accounts for residents as an alternative to the required 12 month disallowance of earned income and phasing in of the rent increase in the next year.

(2) Flat Rents ***NO CHANGE***

The PHA used the following sources of information in setting the market-based flat rents to establish comparability.

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood

B. Section 8 Tenant-based Assistance(1) Payment Standards ***NO CHANGE***

The PHA's payment standard is:

- At or above 90% but below 100% of FMR

If the payment standard is lower than FMR, why has the PHA selected this standard?

- The PHA has chosen to serve additional families by lowering the payment standard

The PHA reevaluates the payment standards for adequacy annually and considers the following factors in its assessment of the adequacy:

- Success rates of assisted families
- Rent burdens of assisted families

(2) Minimum Rent ***NO CHANGE***

The PHA's minimum rent is \$50.00.

The PHA has adopted discretionary minimum rent hardship exemption policies. (if yes, list below)



1. The minimum rent requirement may be waived under certain circumstances. Financial hardship status is to be granted immediately for ninety (90) days in the event of the following:
  - a. The family has lost eligibility or is awaiting an eligibility determination to receive federal, state or local assistance, including a family having a non-citizen household member lawfully admitted for permanent residence and who would be entitled to public benefits but for Title IV of the Personal Responsibility and Work Opportunity Act of 1996;
  - b. The family income has decreased due to changed circumstances such as separation, divorce, and abandonment;
  - c. One or more family members have lost employment;
  - d. The family would be evicted as a result of imposing the minimum rent requirement;
  - e. There has been a death in the family; or
  - f. There are other hardship situations determined by the PHA on a case-by-case basis, i.e. alimony, child support, etc.

Financial hardship exemption only applies to payment of minimum rent - not to rent based on the formula for determining the Total Tenant Payment (TTP).

2. If tenant initiates a request for a hardship exemption that the PHA determines is temporary in nature:
  - a. If the hardship is determined to be temporary, minimum rent may be suspended; during the ninety (90) day period beginning on the day the request is made. At the end of the ninety (90) day period, the minimum rent is reinstated retroactively to the date of suspension and the HAP is again adjusted.
  - b. In the case of a temporary hardship, the PHA will allow the family a maximum of six (6) months to make payment of any delinquent minimum rent payments accrued during the suspension period. However, the family must execute a Repayment Agreement.
  - c. If the hardship is subsequently determined to be long-term, the PHA will retroactively exempt residents from the minimum rent requirement for the ninety (90)-day period.
  - d. Note that the PHA can only suspend the minimum rent contribution. If the family is residing in a unit whose Gross Rent exceeds the Payment Standard, the family will be responsible for the excess rent.
3. Hardship determinations are subject to the PHA's Informal Hearing Process and families are exempt from any escrow deposit that may be required under regulations governing the hearing process for other determinations.

## 6.0 903.7(4) Operation and Management

### (1) PHA Management Structure

- a. A brief description of the management structure and organization of the PHA

The Executive Director directs the day-to day management and operation of the Housing Authority with the assistance of the Section 8 Specialist who administers 117 vouchers under the Section 8 Voucher Program and the Public Housing Specialist who administers 52 Public Housing units. We have one maintenance man.

- b. HUD Programs Under PHA Management

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	52	10%
Section 8 Vouchers	117	20%
Section 8 Certificates	N/A	N/A
Section 8 Mod Rehab	N/A	N/A
Special Purpose Section 8 Certificates/Vouchers (list individually)	N/A	N/A
Public Housing Drug Elimination Program (PHDEP)	N/A	N/A
Other Federal Programs(list individually)	N/A	N/A

- c. Management and Maintenance Policies ***NO CHANGE***

The PHA has adopted the following policies that contain the Agency's rules, standards, and policies that govern management, operation, and maintenance of the Public Housing and Section 8 assistance programs.

#### Public Housing Management:

- Admissions and Continued Occupancy Policy (ACOP)
- Grievance Procedures
- Termination and Eviction Policy
- Transfer and Transfer Waiting List Policy

- Housekeeping Standards Policy
- Pet Ownership Policy (Family & Elderly/Disabled)
- Resident Initiatives Policy
- File Access Policy
- Security Policy
- Community Service Policy
- Records Retention Policy

Section 8 Management:

- Administrative Plan

### 903.7(5) Grievance Procedures

#### A. Public Housing

The PHA has not established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing.

Residents or applicants who desire to initiate the PHA grievance Process should contact the following:

- PHA main administrative office

#### B. Section 8 Tenant-Based Assistance

The PHA has not established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982.

Section 8 applicants or assisted families who desire to initiate the informal review and informal hearing process should contact the following:

- PHA main administrative office

### 903.7(6) Designated Housing for Elderly and Disabled Families

The PHA has not designated or applied for approval to designate or does not plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will not apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year.

**6.0 903.7(7) Community Service and Self-Sufficiency**

- (1) Services and programs offered to residents and participants by the Housing Authority of Duval County are as follows: *N/A*

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/ specific criteria/other)	Access (development office/PHA main office/ other provider name)	Eligibility (public housing or section 8 participants or both)

- (2) Policies or programs for the enhancement of the economic and social self-sufficiency of assisted families. *N/A*

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2005 Estimate)	Actual Number of Participants (As of: MM/DD/YY)
Public Housing		
Section 8		

**Welfare Benefit Reduction:**

The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by:

- Informing residents of new policy on admission and reexamination
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services

- (3) PHA will comply with requirements of community service by identifying the number of tenants required to perform community service, the number of tenants granted exemptions, the number of tenants in non-compliance, and the number of tenants terminated/evicted due to non-compliance.

### **Description of the Community Service Plan**

The Housing Authority of Duval County Community Service Policy is simple and definitive of Section 512 of the Quality and Work Responsibility Act of 1998. The Housing Authority of Duval County believes that the community service requirement should not be received by the resident to be a punitive or demeaning activity, but rather to be a rewarding activity that will benefit both the resident and the community. Community service offers public housing residents and opportunity to contribute to the communities that support them while gaining work experience. The requirement is easy and rewarding and the Housing Authority provides the residents with the name of agencies, the agencies point of contact and all required paper work necessary to accomplish the monthly service.

The Community Service Policy allows the PHA to identify those residents required to participate in the community service requirement. Participants will be required to contribute 8 hours of community service each month or to participate in a self-sufficiency program for 8 hours each month. Identified residents are responsible to determine the appropriateness of the voluntary service within guidelines provide in the policy. Allowed activities that may be included are listed in the policy. Voluntary political activities are prohibited from being considered to meet the Community Service requirement. Participation in self-sufficiency activities that may be included are listed in the policy. A list of exemptions that may be claimed from the requirement is provided in the policy. Family obligations and PHA obligations are addressed in detail. Lease requirements and documentation and non-compliance are all clearly addressed.

### **Administrative Steps Taken To Implement The Requirement**

The following administrative steps were taken in implementing the PHA Community Service Policy. A written notification was sent to all residents regarding requirements on exempt status of each adult family member. Informed all residents that the program would be administered by the PHA, however; they are required to have their hours documented and signed by the agencies where they volunteered. Finally that the volunteer sheet required for filing would be provided by the PHA. The PHA maintains a tracking log.

### **Programmatic Aspects Of The Requirements**

Activities that the residents can participate in and receive community service credit are the Resident Committee, Duval County Library, EMS Department (San Diego, TX & Freer, TX) and Duval County Attorney's Office. For non-compliance with the Community Service Policy the PHA informed residents again of the requirements, then inform them of the consequences for non-compliance, i.e., grounds for eviction.

## Community Service Implementation Report:

- Number of tenants performing community service:   4
- Number of tenants granted exemptions:   48
- Number of tenants in non-compliance:   16
- Number of tenants terminated/evicted due to non-compliance:   0

## 903.7(8) Safety and Crime Prevention

The PHA's plan for safety and crime preventions to ensure the safety of the public housing residents is addressed below.

## A. Need for measures to ensure the safety of public housing residents:

1. Description of the need for measures to ensure the safety of public housing residents.
  - The PHA has low crime level
2. Information or data used by the PHA to determine the need for PHA actions to improve safety of residents:
  - Police reports
3. Developments that are most affected: *N/A*

## B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year.

1. List of crime prevention activities:
  - Resident's report all incidences.
2. Developments that are most affected: *N/A*

## C. Coordination between PHA and the police.

1. Description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities:
  - Police provide crime data to housing authority staff for analysis and action
2. Developments that are most affected: *N/A*

## 6.0 903.7(9) Pets

All residents are permitted to own and keep common domesticated household pets. Common household pet means a domesticated cat, dog, bird, gerbil, hamster, Guinea pig and fish in aquariums.

Pet owners must agree to abide by the PHA's Pet Ownership Rules.

A non-refundable nominal pet fee of \$100.00 will be charged and is intended to cover the reasonable operating costs to the development directly attributed to a pet or pets in the unit (i.e. fumigation of a unit).

A refundable pet deposit of \$200.00 is required (\$50.00 for aquariums).

Limit of one (1) pet per household.

Limit for birds is two (2).

Pet owner may have only a small cat or a small dog. Limitations: weight not to exceed twenty (20) pounds; height shall not exceed fifteen (15) inches. This does not apply to service animals that assist person with disabilities.

Pet owner shall license their pet as required by law.

Pet owner must not violate any state or local health or humane laws.

Pet must be spayed or neutered.

Pet must be maintained on leash and kept under control when taken outside the unit.

## 903.7(10) Civil Rights Certification

The PHA has examined its programs and proposed programs to identify any impediments to fair housing choices, has addressed those impediments in a reasonable fashion, and is working with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing. The PHA assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

The PHA has taken the following specific actions to Affirmative Further Fair Housing in its public housing and Section 8 assistance programs:

6.0

The PHA will not, on the grounds of race, color, creed, sex religion, age, disability, national origin or familial status:

- Deny a person or family admission the housing or assistance;
- Provide housing which is different than that provided others, except for elderly and/or disabled where accessibility features may be required;
- Subject a person to segregation or disparate treatment;
- Restrict a person's access to any benefit enjoyed by others in connection with housing programs;
- Treat a person differently in determining eligibility or other requirements for admission or assistance;
- Deny any person access to the same level of services provided to others;
- Deny a person the opportunity to participate in a planning or advisory group that is an integral part of the housing programs.

The PHA will not intimidate, threaten or take any retaliatory action against any applicant, resident, or participant because of a person's participation in civil rights activities or assertions of civil rights.

HUD Fair Housing Posters are posted at the PHA main administrative office and at each development office.

The PHA will ensure accessibility to offices to afford persons with disabilities the opportunity to apply for admission or assistance to the public housing programs.

The PHA will make sure that all employees of the PHA are familiar with non-discrimination requirements, especially those employees who are involved in the admissions process.

The PHA prominently displays a fair housing poster at each office where applications are taken and at each management office.

The PHA's policies and practices are designed to provide assurance that all persons with disabilities will be provided reasonable accommodations so that they can fully access and utilize the housing programs and related services.

The PHA will identify and eliminate situations and /or practices that create barriers to equal housing opportunity for all.

The PHA reviews its policies and procedures, at least annually, to assure compliance with all civil rights requirements.



**6.0 903.7(11) Fiscal Year Audit**

The PHA is required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)).

The most recent fiscal audit was submitted to HUD.

There were some findings as the result of that audit.

All findings have been resolved to HUD's satisfaction.

**903.7(12) Asset Management *N/A***

**903.7(13) Violence Against Women Act (VAWA) *NO CHANGE***

The Housing Authority of Duval County has incorporated in its PHA Plan goals and objectives, and policies and procedures the applicable provisions of the Violence Against Women and Reauthorization Act of 2005 (VAWA) to support or assist victims of domestic violence, dating violence, or stalking.

The PHA goal to provide an improved living environment is being met by the PHA by its effort to implement measures to assist victims of domestic violence in avoiding their abusers and continuing occupancy in public housing.

Towards its effort to meet the PHA goal to promote self-sufficiency and asset development of assisted households the PHA is partnering with the Duval County Victim of Crimes Program to provide or attract supportive services to assist victims of domestic violence move out of abusive situations and begin again. Brochures were issued to all residents, tenants and landlords.

In addition, the PHA is in the process of amending its policies and procedures to include language and applicable provisions of the VAWA. It is the PHA's intent to maintain compliance with all applicable requirements imposed by VAWA.

The PHA efforts may include to:

- Provide and maintain housing opportunities for victims of domestic violence, dating violence, or stalking;
- Create and maintain collaborative partnerships between PHA, victim service providers, law enforcement authorities, and other supportive groups to promote the safety and well-being of victims of domestic violence, dating violence, or stalking (whether actual or imminent threat) who are assisted by PHA;
- Ensure the physical safety of victims of domestic violence, dating violence, or stalking (whether actual or imminent threat) who are assisted by PHA; maintain compliance with all applicable requirements imposed by VAWA.

<p><b>6.0</b></p>	<ul style="list-style-type: none"> <li>▪ Take appropriate action in response to an incident or incidents of domestic violence, dating violence, or stalking, affecting families or individuals assisted by PHA.</li> <li>▪ Allow the transfer of a family who is a victim of domestic violence to a different development in the agencies Section 8 Program (PHA has only 1 development for Public Housing).</li> </ul> <p>The Housing Authority of Duval County has trained its staff on the required confidentiality issues imposed by VAWA.</p> <p>Finally, the PHA is providing a preference in the Public Housing and Section 8 HCV programs for victims of domestic violence.</p> <p><b>Section 6.0 b</b></p> <p>Identify where the Annual PHA Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA.</p> <ul style="list-style-type: none"> <li>▪ Main Administrative Office – Farm Road 1329, San Diego, TX 78384</li> </ul>
<p><b>7.0</b></p>	<p><b>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.</b>  <i>Include statements related to these programs as applicable.</i></p> <p>a. HOPE VI or Mixed Finance Modernization or Development <b><i>NO CHANGE</i></b></p> <p>The PHA has not received a HOPE VI revitalization grant.</p> <p>Status of HOPE VI revitalization grant(s). <b><i>N/A</i></b></p> <p>The PHA does not plan to apply for a HOPE VI Revitalization grant in the Plan year.</p> <p>The PHA will not be engaging in any mixed-finance development activities for public housing in the Plan year.</p> <p>The PHA will not be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement.</p>

**7.0** b. Demolition and/or Disposition ***NO CHANGE***

The PHA does not plan to conduct any demolition or disposition activities in the plan Fiscal Year.

Activity Description: *N/A*

c. Conversion of Public Housing

Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

The PHA does not have any developments or portions of developments identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act.

Activity Description: *N/A*

d. Homeownership

A. Public Housing

The PHA does not administer any homeownership programs for public housing.

Activity Description: *N/A*

B. Section 8 Tenant Based Assistance ***NO CHANGE***

The PHA does not plan to administer any homeownership programs for section 8.

Program Description: *N/A*

e. Project-based Vouchers ***NO CHANGE***

The PHA is not currently operating nor intends to operate a Section 8 Project Based Voucher Program.

8.0	<b>Capital Improvements.</b> Please complete Parts 8.1 through 8.3, as applicable.
8.1	<p><b>Capital Fund Program Annual Statement/Performance and Evaluation Report.</b> As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p>Required reports are included as following attachments:</p> <ul style="list-style-type: none"> <li>▪ 2010 Capital Fund Program Annual Statement - attachment tx376a01</li> <li>▪ 2009 Performance and Evaluation Report – attachment tx376b01</li> <li>▪ 2009 ARRA Performance and Evaluation Report – attachment tx376c01</li> <li>▪ 2008 Performance and Evaluation Report - attachment tx376d01</li> <li>▪ 2007 Performance and Evaluation Report - attachment tx376e01</li> </ul>
8.2	<p><b>Capital Fund Program Five-Year Action Plan.</b> As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p>Required report is included as following attachment:</p> <ul style="list-style-type: none"> <li>▪ FY 2010 Capital Fund Program 5 Year Action Plan - attachment tx376f01</li> </ul>
8.3	<p><b>Capital Fund Financing Program (CFFP).</b> <i>N/A</i></p> <p><input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>

**9.0**

**Housing Needs.** Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists.

The identification of housing needs addresses issues of affordability, supply, quality, accessibility, size of units, and location. Rated is the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact”.

<b>Housing Needs of Families in the Jurisdiction by Family Type</b>							
Family Type	Overall	Afford- ability	Supply	Quality	Access- ibility	Size	Loca- tion
Income <= 30% of AMI	67	1	1	1	1	1	1
Income >30% but <=50% of AMI	19	1	2	1	1	1	1
Income >50% but <80% of AMI	23	1	1	4	1	1	1
Elderly	127	1	2	1	1	2	1
Families with Disabilities	150	1	1	1	1	1	1
White	60	1	1	1	1	1	1
Black/African American	0	0	0	0	0	0	0
Hispanic	492	3	3	2	1	1	1
Native Indian/Alaskan Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander	0	0	0	0	0	0	0

### Housing Needs of Families on the Waiting List

Waiting list type: (select one)

- ☐ Section 8 tenant-based assistance  
☒ Public Housing  
☐ Combined Section 8 and Public Housing  
☐ Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	23		21
Extremely low income <=30% AMI	19	82%	
Very low income (>30% but <=50% AMI)	2	9%	
Low income (>50% but <80% AMI)	2	9%	
Families with children	18	78%	
Elderly families	1	4%	
Families with Disabilities	4	18%	
White	23	100%	
Black/African American	0	0%	
American Indian/Alaska Native	0	0%	
Asian	0	0%	
Native Hawaiian/Other Pacific Islander	0	0%	

Characteristics by  
Bedroom Size (Public  
Housing Only)

1BR	6	26%	
2 BR	11	48%	
3 BR	6	26%	
4 BR	N/A	N/A	
5 BR	N/A	N/A	
5+ BR	N/A	N/A	

Is the waiting list closed (select one)? ☒ No ☐ Yes

If yes:

How long has it been closed (# of months)? *N/A*

Does the PHA expect to reopen the list in the PHA Plan year? ☐ No ☐ Yes *N/A*

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? ☐ No ☐ Yes *N/A*

### Housing Needs of Families on the Waiting List

Waiting list type: (select one)

- ☒ Section 8 tenant-based assistance  
☐ Public Housing  
☐ Combined Section 8 and Public Housing  
☐ Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	21		24
Extremely low income <=30% AMI	13	62%	
Very low income (>30% but <=50% AMI)	7	33%	
Low income (>50% but <80% AMI)	1	5%	
Families with children	20	95%	
Elderly families	0	0%	
Families with Disabilities	1	5%	
White	21	100%	
Black/African American	0	0%	
American Indian/Alaska Native	0	0%	
Asian	0	0%	
Native Hawaiian/Other Pacific Islander	0	0%	

Characteristics by  
Bedroom Size (Public  
Housing Only)

1BR	N/A	N/A	
2 BR	N/A	N/A	
3 BR	N/A	N/A	
4 BR	N/A	N/A	
5 BR	N/A	N/A	
5+ BR	N/A	N/A	

Is the waiting list closed (select one)? ☒ No ☐ Yes

If yes:

How long has it been closed (# of months)? *N/A*

Does the PHA expect to reopen the list in the PHA Plan year? ☐ No ☐ Yes *N/A*

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? ☐ No ☐ Yes *N/A*

<p><b>9.1</b></p>	<p><b>Strategy for Addressing Housing Needs.</b> Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. <b>Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</b></p> <p><u>Strategies</u></p> <p>Need: Shortage of affordable housing for all eligible populations</p> <p>PHA shall maximize the number of affordable units available to the PHA within its current resources by:</p> <ul style="list-style-type: none"> <li>▪ Reduce turnover time for vacated public housing units</li> <li>▪ Reduce time to renovate public housing units</li> <li>▪ Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction</li> <li>▪ Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required</li> <li>▪ Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration</li> <li>▪ Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program</li> <li>▪ Participate in the Consolidated Plan development process to ensure coordination with broader community strategies</li> </ul> <p>PHA shall increase the number of affordable housing units by: <i>N/A</i></p> <p>Need: Specific Family Types: Families at or below 30% of median</p> <p>PHA shall target available assistance to families at or below 30 % of AMI</p> <ul style="list-style-type: none"> <li>▪ Adopt rent policies to support and encourage work</li> </ul> <p>Need: Specific Family Types: Families at or below 50% of median</p> <p>PHA shall target available assistance to families at or below 50% of AMI</p> <ul style="list-style-type: none"> <li>▪ Employ admissions preferences aimed at families who are working</li> <li>▪ Adopt rent policies to support and encourage work</li> </ul> <p>Need: Specific Family Types: The Elderly</p> <p>PHA shall target available assistance to the elderly:</p> <ul style="list-style-type: none"> <li>▪ Seek designation of public housing for the elderly</li> </ul>
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<p><b>9.1</b></p>	<p>Need: Specific Family Types: Families with Disabilities</p> <p>PHA shall target available assistance to Families with Disabilities:</p> <ul style="list-style-type: none"> <li>▪ Seek designation of public housing for families with disabilities</li> </ul> <p>Need: Specific Family Types: Races or ethnicities with disproportionate housing needs</p> <p>PHA shall increase awareness of PHA resources among families of races and ethnicities with disproportionate needs: <i>N/A</i></p> <p>PHA shall conduct activities to affirmatively further fair housing</p> <ul style="list-style-type: none"> <li>▪ Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units</li> </ul> <p>Reason for Selecting Strategies:</p> <ul style="list-style-type: none"> <li>▪ Funding constraints</li> <li>▪ Staffing constraints</li> <li>▪ Limited availability of sites for assisted housing</li> <li>▪ Extent to which particular housing needs are met by other organizations in the community</li> <li>▪ Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA</li> <li>▪ Influence of the housing market on PHA programs</li> <li>▪ Community priorities regarding housing assistance</li> <li>▪ Results of consultation with local or state government</li> <li>▪ Results of consultation with residents and the Resident Advisory Board</li> </ul>
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10.0

**Additional Information.** Describe the following, as well as any additional information HUD has requested.

(a) Progress in Meeting Mission and Goals

The Housing Authority of Duval County has been successful in achieving its mission and 5 year plan goals during the fiscal years 2005-2009. Goals are either completed or on target for completion as schedule.

**HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

☒ PHA Goal: Expand the supply of assisted housing

Objectives:

- ☒ Apply for additional rental vouchers: When NOFA's are published
- ☒ Reduce public housing vacancies: PHA will seek other options for attracting residents to units and thereby reducing vacancy rates.

**Progress Statement:** PHA has focused on Capital Funds towards Renovations to units. Applications have increased estimate of 20%.

☒ PHA Goal: Improve the quality of assisted housing

Objectives:

- ☒ Improve public housing management: (PHAS score)  
Increased score by 5% annually
- ☒ Improve voucher management: (SEMAP score)  
Maintained passing SEMAP score
- ☒ Increase customer satisfaction: On-going
- ☒ Concentrate on efforts to improve specific management functions:  
(list; e.g., public housing finance; voucher unit inspections)  
Purchased computers in 12-99 and will begin training of all staff; On-going policy revision.
- ☒ Renovate or modernize public housing units: At least 10 units per year.

**Progress Statement:** PHA has accomplished renovations to an average of 10 units per year. Staff has full access to computers to meet management functions such as communication between HUD, Consortium, A/E, Fee accountants, auditors and submissions. PHA scores are in good standard. SEMAP score increased 10%. Management has taken action to improve finances.

☒ PHA Goal: Increase assisted housing choices

Objectives:

- ☒ Provide voucher mobility counseling: At each briefing for new applicants and with each unit transfer for current participants.
- ☒ Conduct outreach efforts to potential voucher landlords: PHA newsletters, newspaper ads and ads in Real Estate newspapers for landlords' outreach, landlord phone contacts. Vacant homes' ownership research conducted by PHA.

10.0

- ☒ Increase voucher payment standards: By 12/31/2000, if applicable.

**Progress Statement:** All applicants are brief and interviewed. Outreach landlords: AD and Phone communication. Payment standards are update annually.

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- ☒ PHA Goal: Provide an improved living environment

Objectives:

- ☒ Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments: PHA will continue to try to attract working families into their sites.
- ☒ Implement public housing security improvements: Due to lack of funding, PHA makes constant contact with Sheriffs department.
- ☒ Designate developments or buildings for particular resident groups (elderly, persons with disabilities)

**Progress Statement:** Employment has increased for PHA participants by about 20%. PHA promotes employed participants for assistance. PHA continues the Zero Tolerance Policy. No crime in PHA and contacts are made with Sheriffs and Local Police for follow ups on any calls reported.

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

- ☒ PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives: By 2 residents annually

- ☒ Increase the number and percentage of employed persons in assisted families:
- ☒ Other: (list below)
- Verbally try to encourage residents to better themselves through training and increased education.

**Progress Statement:** Education is part highly recommended to all applicants. Participants are encouraged to attend school or trade. Employment has increased for PHA participants by about 20%. PHA promotes employed participants for assistance.

**HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans**

- ☒ PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- ☒ Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required: Units available on site for persons who are in need of these units.

**Progress Statement:** PHA works closely with Participants. All affirmative measures are taken to assure all possible accessible housing.

(b) Significant Amendment and Substantial Deviation/Modification ***NO CHANGE***

## Substantial Deviations from the 5-Year Plan

- Additions or deletions of Strategic Goals
- Any deviation that requires reviews and input by the Resident Advisory Board as well as approval by the Board of Commissioners.

## Significant Amendments or Modification to the Annual Plan

- Any change to rent or admissions policies or organization of the waiting list;
- Additions of non-emergency\* work items over \$25,000 (items not included in the latest approved PHA Plan Capital Fund Annual Statement or 5-Year Action Plan) or change in use of replacement reserve funds (if applicable) under the Capital Fund Program; and
- Any change with regard to demolition or disposition, designation of housing, homeownership programs or conversion activities.

An exception to this definition will be made for any of the above that are adopted to reflect changes in HUD regulatory requirements since such changes are not considered significant.

This criterion does not supersede the requirements of OMB Circular No. A-87 (Cost Principal for State, Local, and Indian Tribal Governments) and 25 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements), as well as federal, state, or local regulations or statutes.

Any future issuance of HUD guidelines or additional regulations shall take precedence over the above criterion.

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\* Emergency – means physical work items of an emergency nature, posing an immediate threat to the health and safety of residents or staff, which must be completed within one year of capital grant funding. Management improvements are not eligible as emergency work.

- (c) PHA's must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. ***N/A***

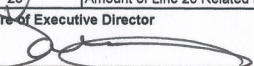
11.0	<p><b>Required Submission for HUD Field Office Review.</b> In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. <b>Note:</b> Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. Provided as attachment tx376g01</p> <p>(g) Challenged Elements – No elements challenged</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) Provided as attachments tx376a01, tx376b01 and tx376c01.</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only) Provided as attachment tx376f01</p>
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Annual Statement /Performance and Evaluation Report  
 Capital Funds Program, Capital Fund Program Replacement Housing Factor and  
 Capital Funds Financing Program  
 Attachment: tx376a01

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

**Part I: Summary**

PHA Name: <b>Housing Authority of Duval County</b>		Grant Type and Number: Capital Fund Program Grant Nr: <b>TX59-P376-50110</b> Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: <b>2010</b> FFY of Grant Approval: <b>2010</b>	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserved for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: _____) <input type="checkbox"/> Performance and Evaluation Report for Program Year Ending _____ <input type="checkbox"/> Final Performance and Evaluation Report (for Program Year Ending _____)					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost 1	
		Original	Revised 2	Obligated	Expended
1	Total non-Capital Funds				
2	1406 Operating Expenses (may not exceed 20% of line 20) 3	26,000.00			
3	1408 Management Improvements	3,800.00			
4	1410 Administration (may not exceed 10% of line 20)	7,628.00			
5	1411 Audit	2,000.00			
6	1415 Liquidated Damages	0.00			
7	1430 Fees and Costs	5,000.00			
8	1440 Site Acquisition	0.00			
9	1450 Site Improvement	0.00			
10	1460 Dwelling Structures	27,356.00			
11	1465.1 Dwelling Equipment-Nonexpendable	2,000.00			
12	1470 Non-dwelling Structures	0.00			
13	1475 Non-dwelling Equipment	2,500.00			
14	1485 Demolition	0.00			
15	1492 Moving to Work Demonstration	0.00			
16	1495.1 Relocation Costs	0.00			
17	1499 Development Activities 4	0.00			
18a	1501 Collateralization or Debt Service paid by the PHA	0.00			
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00			
19	1502 Contingency (may not exceed 8% of line 20)	0.00			
20	Amount of Annual Grant (sums of lines 2-19)	<b>76,284.00</b>			
21	Amount of line 20 Related to LBP Activities				
22	Amount of Line 20 Related to Section 504 Compliance				
23	Amount of Line 20 Related to Security - Soft Costs				
24	Amount of Line 20 Related to Security - Hard Costs				
25	Amount of Line 20 Related to Energy Conservation Measures				
Signature of Executive Director		Date		Signature of Public Housing Director	
		10/13/09			

Page \_\_1\_\_ of \_\_3\_\_

- 1 To be completed for the Performance and Evaluation Report  
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
 4 RHF funds shall be included here.

form HUD-50075.1 (4/2008)

form HUD-50075.1 (4/2008)

U. S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
**Expires 4/30/2011**

[illegible]



Annual Statement /Performance and Evaluation Report  
Capital Funds Program, Capital Fund Program Replacement Housing Factor and  
Capital Funds Financing Program

Attachment: tx376b01

U. S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 4/30/2011

**Part I: Summary**

PHA Name: <b>Housing Authority of Duval County</b>		Grant Type and Number: Capital Fund Program Grant No: <b>TX59P37650109</b> Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: <b>2009</b> FFY of Grant Approval: <b>2009</b>	
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Type of Grant  
☐ Original Annual Statement    ☐ Reserved for Disasters/Emergencies    ☐ Revised Annual Statement (revision no: \_\_\_\_\_)  
☒ Performance and Evaluation Report for Program Year Ending 06/30/09    ☐ Final Performance and Evaluation Report (for Program Year Ending \_\_\_\_\_)

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost 1	
		Original	Revised 2	Obligated	Expended
1	Total non-Capital Funds				
2	1406 Operating Expenses (may not exceed 20% of line 20) 3	26,000.00		0.00	0.00
3	1408 Management Improvements	3,800.00		0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	7,628.00		0.00	0.00
5	1411 Audit	2,000.00		0.00	0.00
6	1415 Liquidated Damages	0.00		0.00	0.00
7	1430 Fees and Costs	5,000.00		0.00	0.00
8	1440 Site Acquisition	0.00		0.00	0.00
9	1450 Site Improvement	0.00		0.00	0.00
10	1460 Dwelling Structures	27,356.00		0.00	0.00
11	1465.1 Dwelling Equipment-Nonexpendable	2,000.00		0.00	0.00
12	1470 Non-dwelling Structures	2,500.00		0.00	0.00
13	1475 Non-dwelling Equipment	0.00		0.00	0.00
14	1485 Demolition	0.00		0.00	0.00
15	1492 Moving to Work Demonstration	0.00		0.00	0.00
16	1495.1 Relocation Costs	0.00		0.00	0.00
17	1499 Development Activities 4	0.00		0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00		0.00	0.00
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00		0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00		0.00	0.00
20	Amount of Annual Grant (sums of lines 2-19)	76,284.00		0.00	0.00
21	Amount of line 20 Related to LBP Activities				
22	Amount of Line 20 Related to Section 504 Compliance				
23	Amount of Line 20 Related to Security - Soft Costs				
24	Amount of Line 20 Related to Security - Hard Costs				
25	Amount of Line 20 Related to Energy Conservation Measures				

Signature of Executive Director	Date	Signature of Public Housing Director	Date
	10-13-09		

Page 1 of 3

- 1 To be completed for the Performance and Evaluation Report
- 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement
- 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.
- 4 RHF funds shall be included here.

form HUD-50075.1 (4/2008)

## Part II: Supporting Pages

form HUD-50075.1 (4/2008)

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U. S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
**Expires 4/30/2011**

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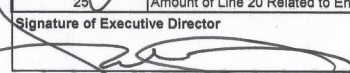


Annual Statement /Performance and Evaluation Report  
 Capital Funds Program, Capital Fund Program Replacement Housing Factor and  
 Capital Funds Financing Program  
**Attachment: tx376c01**

U. S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

**Part I: Summary**

PHA Name: <b>Housing Authority of Duval County</b>	Grant Type and Number: Capital Fund Program Grant Nc Replacement Housing Factor Grant No: Date of CFFP:	<b>TX59-S376-50109</b>   	FFY of Grant: <b>2009</b> FFY of Grant Approval: <b>2009</b>
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Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserved for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: _____) <input checked="" type="checkbox"/> Performance and Evaluation Report for Program Year Ending 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report (for Program Year Ending _____)					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost 1	
		Original	Revised 2	Obligated	Expended
1	Total non-Capital Funds				
2	1406 Operating Expenses (may not exceed 20% of line 20) 3	0.00		0.00	0.00
3	1408 Management Improvements	0.00		0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	6,730.00		0.00	0.00
5	1411 Audit	0.00		0.00	0.00
6	1415 Liquidated Damages	0.00		0.00	0.00
7	1430 Fees and Costs	2,000.00		0.00	0.00
8	1440 Site Acquisition	0.00		0.00	0.00
9	1450 Site Improvement	0.00		0.00	0.00
10	1460 Dwelling Structures	85,874.00		0.00	0.00
11	1465.1 Dwelling Equipment-Nonexpendable	0.00		0.00	0.00
12	1470 Non-dwelling Structures	10,000.00		0.00	0.00
13	1475 Non-dwelling Equipment	0.00		0.00	0.00
14	1485 Demolition	0.00		0.00	0.00
15	1492 Moving to Work Demonstration	0.00		0.00	0.00
16	1495.1 Relocation Costs	0.00		0.00	0.00
17	1499 Development Activities 4	0.00		0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00		0.00	0.00
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00		0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00		0.00	0.00
20	Amount of Annual Grant (sums of lines 2-19)	<b>104,604.00</b>		0.00	0.00
21	Amount of line 20 Related to LBP Activities				
22	Amount of Line 20 Related to Section 504 Compliance				
23	Amount of Line 20 Related to Security - Soft Costs				
24	Amount of Line 20 Related to Security - Hard Costs				
25	Amount of Line 20 Related to Energy Conservation Measures				
Signature of Executive Director		Date		Signature of Public Housing Director	
		10/13/09			

Page 1 of 3

- 1 To be completed for the Performance and Evaluation Report  
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
 4 RHF funds shall be included here.

form HUD-50075.1 (4/2008)

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U. S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
**Expires 4/30/2011**

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# CAPITAL FUND PROGRAM TABLES START HERE

Attachment: tx376d01

## Annual Statement /Performance and Evaluation Report

8/10/2009

### Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: <b>HOUSING AUTHORITY OF DUVAL COUNTY</b>	Grant Type and Number: Capital Fund Program No: <b>TX59-P376-50108</b> Replacement Housing Factor Grant No:	Federal FY of Grant: <b>2008</b>
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<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserved for Disasters/Emergencies	<input type="checkbox"/> Revised Annual Statement/Revision Number _____
<input checked="" type="checkbox"/> Performance and Evaluation Report for Program Year Ending <b>6/30/09</b>	<input type="checkbox"/> Final Performance and Evaluation Report for Program Year Ending _____	

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-Capital Funds				
2	1406 Operating Expenses	24,800.00		24,800.00	14,345.95
3	1408 Management Improvements	3,000.00		3,000.00	3,000.00
4	1410 Administration	8,264.00		8,264.00	2,898.73
5	1411 Audit	3,000.00		3,000.00	1,500.00
6	1415 Liquidated Damages	0.00		0.00	0.00
7	1430 Fees and Costs	6,000.00		0.00	0.00
8	1440 Site Acquisition	0.00		0.00	0.00
9	1450 Site Improvement	0.00		0.00	0.00
10	1460 Dwelling Structures	33,665.00		13,165.00	13,165.00
11	1465.1 Dwelling Equipment-Nonexpendable	910.00		0.00	0.00
12	1470 Nondwelling Structures	3,000.00		0.00	0.00
13	1475 Nondwelling Equipment	0.00		3,000.00	1,377.58
14	1485 Demolition	0.00		0.00	0.00
15	1490 Replacement Reserve	0.00		0.00	0.00
16	1492 Moving to Work Demonstration	0.00		0.00	0.00
17	1495.1 Relocation Costs	0.00		0.00	0.00
18	1499 Development Activities	0.00		0.00	0.00
19	1501 Collateralization or Debt Service	0.00		0.00	0.00
20	1502 Contingency	0.00		0.00	0.00
21	<b>Amount of Annual Grant (sums of lines 2-20)</b>	<b>\$82,639.00</b>		<b>\$55,229.00</b>	<b>\$36,287.26</b>
22	Amount of line 21 Related to LBP Activities	0.00		0.00	0.00
23	Amount of Line 21 Related to Section 504 Compliance	0.00		0.00	0.00
24	Amount of Line 21 Related to Security - Soft Costs	0.00		0.00	0.00
25	Amount of Line 21 Related to Security - Hard Costs	0.00		0.00	0.00
26	Amount of Line 21 Related to Energy Conservation Measures	0.00		0.00	0.00

# Annual Statement/Performance and Evaluation Report

## Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

8/10/2009

### Part II: Supporting Pages

PHA Name: <b>HOUSING AUTHORITY OF DUVAL COUNTY</b>		Grant Type and Number: Capital Fund Program No: <b>TX59-P376-50108</b> Replacement Housing Factor Grant No:						Federal FY of Grant: <b>2008</b>
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
<b>TX-376-1</b>	<b>OPERATIONS</b>	1406		24,800.00		24,800.00	14,345.95	
<b>HA-WIDE</b>								
	<b>MANAGEMENT IMPROVEMENTS</b>	1408		3,000.00		3,000.00	3,000.00	
	Computer Software Updates, Training							
	<b>ADMINISTRATION</b>	1410		8,264.00		8,264.00	2,898.73	
	Coordinator/Secretary Salaries							
	<b>AUDIT</b> (annual audit for capital fund programs)	1411		3,000.00		3,000.00	1,500.00	
	<b>FEES AND COSTS</b>	1430		6,000.00		0.00	0.00	
	Annual Agency Plan Update/Consortia Fees &							
	Architectural/engineering fees							
	<b>DWELLING STRUCTURES</b>							
	Bathroom repairs (2-3) 3 bedrooms	1460		20,000.00		0.00	0.00	
	Roof replacement (2-3) units	1460		13,165.00		13,165.00	13,165.00	
	Water heaters	1460	2	500.00		0.00	0.00	
	<b>DWELLING EQUIPMENT</b>							
	Ranges	1465	1	410.00		0.00	0.00	
	Refrigerators	1465	1	500.00		0.00	0.00	
	<b>NON-DWELLING EQUIPMENT</b>	1475						
	Truck			3,000.00		3,000.00	1,377.58	
	<b>TOTAL</b>			<b>\$82,639.00</b>		<b>\$55,229.00</b>	<b>\$36,287.26</b>	

Capital Fund Program Tables

Page \_\_2\_\_ of \_\_3\_\_



## 8/10/2009

Page 3 of 3

# CAPITAL FUND PROGRAM TABLES START HERE

Attachment: tx376e01

8/10/2009

## Annual Statement /Performance and Evaluation Report

### Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: <b>HOUSING AUTHORITY OF DUVAL COUNTY</b>	Grant Type and Number: Capital Fund Program No: <b>TX59-P376-50107</b> Replacement Housing Factor Grant No:	Federal FY of Grant: <b>2007</b>
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<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserved for Disasters/Emergencies	<input checked="" type="checkbox"/> Revised Annual Statement/Revision Number <u>1</u>
<input checked="" type="checkbox"/> Performance and Evaluation Report for Program Year Ending <b>6/30/09</b>	<input type="checkbox"/> Final Performance and Evaluation Report for Program Year Ending _____	

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-Capital Funds				
2	1406 Operating Expenses	7,429.00	24,987.00	24,987.00	24,987.00
3	1408 Management Improvements	3,000.00	3,000.00	3,000.00	3,000.00
4	1410 Administration	7,429.00	7,429.00	7,429.00	7,429.00
5	1411 Audit	1,100.00	1,100.00	1,100.00	1,100.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	6,000.00	6,000.00	6,000.00	6,000.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	2,000.00	2,000.00	2,000.00	1,670.56
10	1460 Dwelling Structures	44,338.00	25,000.00	25,000.00	14,860.95
11	1465.1 Dwelling Equipment-Nonexpendable	3,000.00	2,000.00	0.00	0.00
12	1470 Nondwelling Structures	4,000.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	0.00	6,780.00	6,780.00	6,780.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00
20	1502 Contingency	0.00	0.00	0.00	0.00
21	<b>Amount of Annual Grant (sums of lines 2-20)</b>	<b>\$78,296.00</b>	<b>78,296.00</b>	<b>\$76,296.00</b>	<b>\$65,827.51</b>
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00
23	Amount of Line 21 Related to Section 504 Compliance	0.00	0.00	0.00	0.00
24	Amount of Line 21 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
25	Amount of Line 21 Related to Security - Hard Costs	0.00	0.00	0.00	0.00
26	Amount of Line 21 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00

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# Annual Statement/Performance and Evaluation Report

## Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

### Part II: Supporting Pages

PHA Name: <b>HOUSING AUTHORITY OF DUVAL COUNTY</b>			Grant Type and Number: Capital Fund Program No: <b>TX59-P376-50107</b> Replacement Housing Factor Grant No:				Federal FY of Grant: <b>2007</b>	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
<b>TX-376-1</b>	<b>OPERATIONS</b>	1406		7,429.00	24,987.00	24,987.00	24,987.00	336% Completed
<b>HA-WIDE</b>								
	<b>MANAGEMENT IMPROVEMENTS</b>	1408		3,000.00	3,000.00	3,000.00	3,000.00	100% Completed
	Workshops, Computer Software Updates, Training							
	<b>ADMINISTRATION</b>	1410		7,429.00	7,429.00	7,429.00	7,429.00	100% Completed
	(Secretary/Salaries)							
	<b>AUDIT</b> (annual audit for capital fund programs)	1411		1,100.00	1,100.00	1,100.00	1,100.00	100% Completed
	<b>FEES AND COSTS</b>	1430		6,000.00	6,000.00	6,000.00	6,000.00	100% Completed
	Annual Agency Plan Update/Consortia Fees &							
	Architectural/engineering fees							
	<b>SITE IMPROVEMENT</b>	1450		2,000.00	2,000.00	2,000.00	1,670.56	84% Completed
	Landscaping repairs							
	<b>DWELLING STRUCTURES</b>	1460						
	Bathroom remodeling (6-8) 3 bedrooms			44,338.00	25,000.00	25,000.00	14,860.95	34% Completed
	<b>DWELLING EQUIPMENT</b>	1465						
	Refrigerators		4	2,000.00	1,200.00	0.00	0.00	0% Completed
	Ranges		3	1,000.00	800.00	0.00	0.00	0% Completed
	<b>NON-DWELLING STRUCTURES</b>	1470						
	Office addition			4,000.00	0.00	0.00	0.00	0% Completed
	<b>NON-DWELLING EQUIPMENT</b>							
	2008 Truck, Riding Lawn Mower	1475		0.00	6,780.00	6,780.00	6,780.00	
	<b>TOTAL</b>			<b>\$78,296.00</b>	<b>78,296.00</b>	<b>\$76,296.00</b>	<b>\$65,827.51</b>	<b>84% Completed</b>

### Part III: Implementation Schedule

Development Number Name/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)	Reasons for Revised Target Dates
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Capital Fund Program Tables Page 3 of 3

**Attachment: tx376f01****Capital Fund Program Five-Year Action Plan**

U. S. Department of Housing and Urban Development

Office of Public and Indian Housing

Expires: 4/30/2011

<b>Part I: Summary</b>						
PHA Name/Number			Locality (City/County& State)		<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Revision No. _____
<b>HOUSING AUTHORITY OF DUVAL COUNTY TX376</b>			<b>SAN DIEGO/DUVAL COUNTY/TEXAS</b>			
A.	Development Number and Name	Work Statement for Year 1 FFY_2010_____	Work Statement for Year 2 FFY_2011_____	Work Statement for Year 3 FFY_2012_____	Work Statement for Year 4 FFY_2013_____	Work Statement for Year 5 FFY_2014_____
B.	Physical Improvements Subtotal	Annual Statement	29,356.00	29,356.00	29,356.00	29,356.00
C.	Management Improvements		3,800.00	3,800.00	3,800.00	3,800.00
D.	PHA-Wide Non-dwelling Structures and Equipment		0.00	0.00	0.00	0.00
E.	Administration		7,628.00	7,628.00	7,628.00	7,628.00
F.	Other		7,000.00	7,000.00	7,000.00	7,000.00
G.	Operations		26,000.00	26,000.00	26,000.00	26,000.00
H.	Demolition		0.00	0.00	0.00	0.00
I.	Development		0.00	0.00	0.00	0.00
J.	Capital Fund Financing - Debt Service		0.00	0.00	0.00	0.00
K.	Total CFP Funds		<b>73,784.00</b>	<b>73,784.00</b>	<b>73,784.00</b>	<b>73,784.00</b>
L.	Total Non-CFP Funds					
M.	Grand Total					

# Capital Fund Program Five-Year Action Plan

U. S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires: 4/30/2011

Part I: Summary (Continuation)						
PHA Name/Number		Locality (City/County& State)			<input type="checkbox"/> Original	<input type="checkbox"/> Revision No. _____
A.	Development Number and Name	Work Statement for Year 1 FFY_____	Work Statement for Year 2 FFY_____	Work Statement for Year 3 FFY_____	Work Statement for Year 4 FFY_____	Work Statement for Year 5 FFY_____
		Annual Statement				

**Blank - not needed**

# Capital Fund Program Five-Year Action Plan

U. S. Department of Housing and Urban Development

Office of Public and Indian Housing

Expires: 4/30/2011

Part II: Supporting Pages - Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY 2010	Work Statement for Year <u>2</u> FFY <u>2011</u>			Work Statement for Year <u>3</u> FFY <u>2012</u>		
	Development Number/Name General Description of Major Work Items	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Items	Quantity	Estimated Cost
See						
Annual	<b>TX376-1</b>			<b>TX376-1</b>		
Statement	<b>HA WIDE</b>			<b>HA WIDE</b>		
	<b>DWELLING STRUCTURES</b>			<b>DWELLING STRUCTURES</b>		
	Bathroom repairs continue 2-Bedrooms		27,356.00	Bathroom repairs continue 2-Bedrooms		27,356.00
	<b>DWELLING EQUIPMENT</b>			<b>DWELLING EQUIPMENT</b>		
	Refrigerators		1,000.00	Refrigerators		1,000.00
	Ranges		1,000.00	Ranges		1,000.00
	<b>2011 PHYSICAL NEEDS ESTIMATE</b>		<b>29,356.00</b>	<b>2012 PHYSICAL NEEDS ESTIMATE</b>		<b>29,356.00</b>

# Capital Fund Program Five-Year Action Plan

U. S. Department of Housing and Urban Development

Office of Public and Indian Housing

Expires: 4/30/2011

Part II: Supporting Pages - Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year <u>4</u> FFY <u>2013</u>			Work Statement for Year <u>5</u> FFY <u>2014</u>		
	Development Number/Name General Description of Major Work Items	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Items	Quantity	Estimated Cost
See						
Annual	<b>TX376-1</b>			<b>TX376-1</b>		
Statement	<b>HA WIDE</b>			<b>HA WIDE</b>		
	<b>DWELLING STRUCTURES</b>			<b>DWELLING STRUCTURES</b>		
	Bathroom repairs continue 2-Bedrooms		27,356.00	Bathroom repairs continue 2-Bedrooms		27,356.00
	<b>DWELLING EQUIPMENT</b>			<b>DWELLING EQUIPMENT</b>		
	Refrigerators		1,000.00	Refrigerators		1,000.00
	Ranges		1,000.00	Ranges		1,000.00
	<b>2013 PHYSICAL NEEDS ESTIMATE</b>		<b>29,356.00</b>	<b>2014 PHYSICAL NEEDS ESTIMATE</b>		<b>29,356.00</b>



**U. S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires: 4/30/2011**

Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year <u>  2  </u> FFY <u>  2011  </u>		Work Statement for Year <u>  3  </u> FFY <u>  2012  </u>		
	Development Number/Name General Description of Major Work Items	Estimated Cost	Development Number/Name General Description of Major Work Items	Estimated Cost	
	See				
	Annual	<b>TX376-1</b>		<b>TX376-1</b>	
	Statement	<b>HA WIDE</b>		<b>HA WIDE</b>	
	<b>OPERATIONS</b>	26,000.00	<b>OPERATIONS</b>	26,000.00	
	<b>MANAGEMENT IMPROVEMENTS</b>	3,800.00	<b>MANAGEMENT IMPROVEMENTS</b>	3,800.00	
	<b>ADMINISTRTION</b>	7,628.00	<b>ADMINISTRTION</b>	7,628.00	
	<b>AUDIT</b>	2,000.00	<b>AUDIT</b>	2,000.00	
	<b>FEEES AND COSTS</b>		<b>FEEES AND COSTS</b>		
	Annual Agency Plan	2,500.00	Annual Agency Plan	2,500.00	
	Consortia Fees	2,500.00	Consortia Fees	2,500.00	
	<b>NON-DWELLING EQUIPMENT</b>		<b>NON-DWELLING EQUIPMENT</b>		
	Office and maintenance equipment as needed	2,500.00	Office and maintenance equipment as needed	2,500.00	
	<b>2011 MANAGEMENT NEEDS ESTIMATE</b>	<b>46,928.00</b>	<b>2011 MANAGEMENT NEEDS ESTIMATE</b>	<b>46,928.00</b>	

**U. S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires: 4/30/2011**

Work Statement for Year 1 FFY <u>2009</u>	Work Statement for Year <u>4</u> FFY <u>2013</u>		Work Statement for Year <u>5</u> FFY <u>2014</u>	
	Development Number/Name General Description of Major Work Items	Estimated Cost	Development Number/Name General Description of Major Work Items	Estimated Cost
	See			
Annual	<b>TX376-1</b>		<b>TX376-1</b>	
Statement	<b>HA WIDE</b>		<b>HA WIDE</b>	
	<b>OPERATIONS</b>	26,000.00	<b>OPERATIONS</b>	26,000.00
	<b>MANAGEMENT IMPROVEMENTS</b>	3,800.00	<b>MANAGEMENT IMPROVEMENTS</b>	3,800.00
	<b>ADMINISTRTION</b>	7,628.00	<b>ADMINISTRTION</b>	7,628.00
	<b>AUDIT</b>	2,000.00	<b>AUDIT</b>	2,000.00
	<b>FEEES AND COSTS</b>		<b>FEEES AND COSTS</b>	
	Annual Agency Plan	2,500.00	Annual Agency Plan	2,500.00
	Consortia Fees	2,500.00	Consortia Fees	2,500.00
	<b>2013 MANAGEMENT NEEDS ESTIMATE</b>	<b>44,428.00</b>	<b>2014 MANAGEMENT NEEDS ESTIMATE</b>	<b>44,428.00</b>

Attachment: tx376g01  
Housing Authority of Duval County  
Resident Advisory Board Consultation process

1. Resident notification of appointment to the Advisory Board  
At beginning of PHA Plan process, sent out letter to all residents/participants of opportunity to serve on Resident Advisory Board. (August 5, 2009)
2. Resident Advisory Board Selection  
Selection made from resident/participant response (August 10, 2009)
3. Meeting Organization  
Schedule date to meet with Resident Advisory Board for input to PHA Plan (August 10, 2009)

Notify Resident Advisory Board of scheduled meeting.  
(August 17, 2009 and September 25, 2009)

Hold Resident Advisory Board meeting  
(August 20, 2009 and September 28, 2009)

4. Notification of Public Hearing  
Schedule date for Public Hearing and place ad (July 23, 2009)  
(AD- July 29, 2009 and September 23, 2009)

Notify Resident Advisory Board (September 25, 2009)

Hold Public Hearing meeting (September 30, 2009)

5. Documentation of resident recommendations and PHA's response to recommendations

No Comments